



Date: December 13, 2006
To: Faculty Senate and University Community
From: Wes Chapin, Faculty Senate Chair
Subject: Tentative Agenda for Faculty Senate Meeting December 13, 2006

The 2006-2007 Faculty Senate will meet on Wednesday December 13, 2006 at 3:40pm in the Regents Room of the Student Center. Faculty Senators who cannot attend should arrange for a substitute and notify John Heppen at john.heppen@uwrf.edu
http://www.uwrf.edu/faculty_senate/

Agenda December 13, 2006

Call to Order:

Seating of Substitutes
Recognition of Invited Guests
Approval of Minutes from November 29, 2006

Reports:

Unfinished Business:

New Business:

Proposal 1: Second reading of a motion from the FWPP regarding Eligibility Criteria for Administering Course Evaluations (see attached p. 6)

Proposal 2: Second reading of a motion from the General Education Committee to amend Chapter III of the Handbook, replacing the current language for the General Education Committee's membership with the language below, to make the changes to the committee's membership effective immediately, and to include two extra Faculty Senate appointees for the remainder of the 2006-07 academic year. The two "extra" appointees shall be drawn from the current membership of the General Education Committee to ensure that no current member is removed from the committee prior to the end of the 2006-07 academic year (see attached p.7).

Proposal 3: Second reading of a motion from the International Programs Committee to amend Chapter III of the Handbook, replacing the current language for the International Studies Program Committee with the language below, to renumber/reletter the chapter appropriately, to make the changes to the committee's duties effective immediately and to make the membership changes effective at the time appointments to committees occur during spring 2007 (see attached p. 10).

Proposal 4: Second reading of a motion from the Executive Committee to place the Disability Advisory Committee under Chapter 3 of the Faculty Handbook (see attached p. 11).

Proposal 5: Motion from the Executive Committee to appoint Michele McKnelly chair of the Disability Advisory Committee.

Proposal 6: First reading of a motion from the Executive Committee to move the Calendar Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter II and Chapter III as necessary), and approve the revised committee description (see attached p. 12)

Proposal 7: First reading of a motion from the Executive Committee to move the Affirmative Action Advisory Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter III as necessary), approve the committee's description, and to amend the committee description of the Faculty Welfare and Personnel Policy Committee as indicated below (see attached p. 13)

Proposal 8: First reading of a motion from the Executive Committee to create a new Diversity Committee by dissolving five current committees into one new committee.

1. Dissolve the Multi-Cultural Advisory Committee, the Plan 2008 Committee, the Inclusivity Initiative Committee, the Commission on the Status of Women, and the University Committee on Lesbian, Gay, and Bisexual Concerns, effective immediately,
2. To remove from the *Handbook* the committee descriptions of the Multi-Cultural Advisory Committee, the Commission on the Status of Women, and the University Committee on Lesbian, Gay, and Bisexual Concerns,
3. To renumber/re-alphabetize the effected sections accordingly,
4. To maintain the Multi-Cultural Advisory Committee members as part of the ad hoc Strategic Planning Working Group until the latter is disbanded,
5. To form a new Diversity Committee as defined below,
6. To place said committee description into the Senate by-laws, Article III, in alphabetical order, renumber/re-alphabetizing as appropriate, and
7. To ask the Diversity Committee to report to the Senate during spring 2008 regarding whether its membership and duties are appropriately defined or require revision.

(see attached p. 16)

Proposal 9: First reading of a motion from the Faculty Senate Executive Committee to approve the following appointments, terms, and chair as indicated in bold to the new Diversity Committee (see attached p. 17)

Proposal 10: First Reading of a motion from the Executive Committee creating a combined Learning Resources Committee and disband the following committees. (see attached p.18)

1. To dissolve the Instructional Improvement, Library, and Visiting Professor Committees, effective at the end of the 2006-07 academic year,
2. To remove from the Handbook the committee descriptions for these committees,
3. To renumber/re-alphabetize the effected sections accordingly,
4. To form a new Learning Resources Committee as defined below,
5. To place said committee description into the Senate by-laws, Article III, in alphabetical order, renumber/re-alphabetizing as appropriate, and
6. To ask the Learning Resources Committee to report to the Senate during spring 2008 regarding whether its membership and duties are appropriately defined or require revision.

Proposal 11: First reading of a motion from the Executive Committee to amend Chapter III of the *Handbook*, replacing the current language for the Athletic Committee with the language below, to renumber/re-alphabetize the chapter appropriately, to make the changes to both the committee's duties and the terms for student and faculty members effective immediately and to make the membership structure changes effective at the time appointments to committees occur during spring 2007. (see attached p. 20)

New Business Miscellaneous:

Discussion regarding Strategic Planning Prioritization:

Adjournment:



Minutes of the UWRF Faculty Senate for November 29, 2006

Vol. 31 No. 12.

Representation	Term Expires 2007	Term Expires 2008	Term Expires 2009
<i>CAFES</i>	Bob Baker	Laine Vignona	
<i>CAS</i>	Wes Chapin	Patricia Berg**	Peter Johansson
	Larry Harred	John Heppen	
	Barbara Werner (Tracey Gladstone-Sovell)		
<i>COEPS</i>		Ogden Rogers	Michael Miller
<i>CBE</i>			Glenn Potts
<i>4th Division</i>	Cara Rubis	Gregg Heinselmann	Sarah Egerstrom
<i>At Large</i>		Brenda Boetel (Jr)**	Melissa Wilson (Jr)
	Karl Peterson (Jr)	Dawn Hukai (Sr)	David Rainville (Sr)
	Nan Jordahl (Sr)		Terry Ferriss (Sr)

	Charlie Hurt*		
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- * Chancellor's Designee
- ** Absent
- () Substitute

Call to Order: W. Chapin called the meeting to order at 3:40 p.m in the Regents Room of the Student Center.

Seating of Substitutes:

Guests: Valerie Malzacher Library Committee, Travis Tubre Liaison to Academic Staff Council, Lowell McCann University Curriculum Committee

Approval of Minutes: The minutes of November 15, 2006 were approved as corrected by general consent.

Chair's Report:

- Wes Chapin reported that that Handbook Review Committee will meet prior to Finals to discuss revisions to the Handbook so it reflects actions passed by the Senate.
- At the Faculty Representatives meeting after the last faculty senate meeting UWS-7 was discussed. UWS-7 is on the regents agenda and will pass with a minor definitional change of UWS 7.025 Definition: In this chapter, "consult" means thoroughly reviewing and discussing the relevant facts and discretionary issues. Wes Chapin reported that if the Regents do not act the Legislature will view it as a negative action and the Legislature may consider changes to shared governance.
- Wes Chapin reported that the Chancellor did not sign Faculty Senate Motion 29; a motion from Faculty Welfare and Personnel Policies Committee to incorporate the Committee's recommended revisions into the final draft of the campus Criminal Background Check policy. Provost Hurt stated that system had expanded the window for campuses to look over the issue that gives UWRF time to reconcile differences between HR and faculty governance.

Other Reports:

- Travis Tubre, Faculty Liaison to the Academic Staff Council, reported that his duties are to consult with the Academic Staff Council and use his experience as an Industrial Organization Psychologist to work with development issues for Academic Staff to improve a mentoring program and to improve professional socialization and orientation at UWRF for Academic Staff.

- Lowell McCann of the University Curriculum Committee reported that 86 courses have come through the Committee and that with the Registrars Office they are working on paperless proposals and to rearrange the course proposal process so that UCC will be the last stop for all courses as is intended.
- Valerie Malzacher of the Library Committee reported on the Library's budget and the need for further journal cancellations. Valerie Malzacher reported that online access to journals are increasing and reported on current initiatives at the Library and the results of the faculty response to the 2004 LibQual survey.

Unfinished Business: none

New Business:

Proposal 1: A second reading of a motion from the University Curriculum Committee to recommend changes to the Faculty Senate By-Laws and to renumber/re-letter subsequent committee descriptions appropriately. Karl Peterson and John Heppen first and seconded the motion respectively. Lowell McCann spoke to the issue. Glenn Potts moved to offer an Amendment to insert according to University Curriculum Committee Purposes in item 4.a after To receive and evaluate. Ogden Rogers seconded. The amendment passed by a vote of 17 yes and 2 no. Glenn Potts offered his appreciation to the work of the UCC. The main motion passed by unanimous vote.

Proposal 2: Second reading of a motion from the Executive Committee to recommend approval of the revised UWS-7. John Heppen and Mike Miller first and seconded the motion respectively. Wes Chapin stated that the regents will most likely vote to adopt UWS-7 at the next regents meeting. Wes Chapin stated in his opinion the pros and cons of a yes and no vote by the Faculty Senate. A yes vote could lend credibility to shared governance and to long-term policy decisions made by the Regents. A no vote would have no impact on the UWS-7. Wes Chapin reported that the Regents wanted to have a policy because a stand of no policy could threaten shared governance. Senators raised questions about UWS 7.03 Dismissal for cause, UWS 7.04 Report Responsibility, UWS 7.06 Temporary Suspension without pay and 7.06 (a) and the due process procedure and the financial burden of Suspension without pay. The motion failed by a vote of 1 yes, 16 no and 1 abstention.

Proposal 3: First reading of a motion from the FWPP regarding Eligibility Criteria for Administering Course Evaluations.

Proposal 4: First reading of a motion from the General Education Committee to amend Chapter III of the Handbook, replacing the current language for the General Education Committee's membership with the language below, to make the changes to the committee's membership effective immediately, and to include two extra Faculty Senate appointees for the remainder of the 2006-07 academic year. The two "extra" appointees shall be drawn from the current membership of the General Education Committee to

ensure that no current member is removed from the committee prior to the end of the 2006-07 academic year.

Proposal 5: First reading of a motion from the International Programs Committee regarding membership and duties.

Proposal 6: First reading of a Motion from the Executive Committee to place the Disability Advisory Committee under Chapter 3 of the Faculty Handbook.

Discussion regarding Faculty Senate Committee Appointments

Faculty senators discussed ways to encourage service. They included awards, recognition from the administration, culture change, and drafting faculty to serve on committees.

Discussion regarding Strategic Planning Prioritization

Wes Chapin and Provost Hurt reported on the planning prioritization process. They reported that nothing was dropped and that they will meet again during finals week after receiving feedback from the community and that Strategic Planning Goal 3 was not dropped. It was not placed on the timeline because similar work is being conducted on campus by the ITS redesign task force.

New Business Miscellaneous: none

Adjournment: Ogden Rogers moved to adjourn at 5:34 pm. It was seconded by John Heppen and passed by general consent.

Second Reading of a Motion: Eligibility Criteria for Course Evaluations

Whereas: [I]nformation gained from uniform student evaluations is used to arrive at broad comparisons of instructional academic staff members and can be used for personnel decisions.

Whereas: Student evaluations are but one means of assessing classroom teaching effectiveness.

Whereas: [S]tudent evaluations should be used as supporting evidence of classroom teaching effectiveness and not as the primary evidence of it.

Whereas: Every academic and administrative unit making personnel decisions must state in writing the relative importance of student evaluations in comparison to other means of evaluating teaching...Be it resolved that:

1. All of the following courses with enrollment greater than 1 will be evaluated by students:
 - All on campus and off campus offerings
 - All offerings from face-to-face to completely on-line
 - Lecture
 - Laboratory

- Discussions
- Seminars
- When Lecture/Lab/Discussion combinations, consider
 - If same faculty/students groupings, faculty decision to give it to only one or to each offering – all students must be given the opportunity to evaluate.
 - If different faculty/students groupings, evaluations will be required for all offerings;

2. All other types of courses will not be evaluated unless the department so chooses.

3. The statements 1 and 2 shall be added as Paragraph 3 to Chapter 4, Section 5.5.1 of the Faculty Handbook.

Statements taken from Chapter IVUW-RF Faculty/Academic Staff Handbook [18th Edition]; Section 5.5 Student Evaluation of Instruction

Note – title of Handbook states 17th Edition while the footers states 18th Edition.

Second Reading of Motion from the General Education Committee redefining membership

Proposed language:

General Education Committee

1. Committee Structure: Responsibility for supervising the General Education Program at the University of Wisconsin – River Falls will be undertaken by a faculty committee comprised of the following voting membership: two faculty representing Goal One (the Communication Goal), two faculty representing Goal Two (the Social and Behavioral Science and Humanities and Fine Arts), two faculty members representing Goal Three (Science and Mathematics), two at-large faculty chosen to complement the perspectives of the other faculty members, and two students. Terms shall be three years for faculty and one for students. Non-voting representatives will include the Provost or Provost’s designee, the Registrar or Registrar’s designee, and the Assessment Coordinator.

Current language:

Section N – General Education Committee

1. Committee Structure: Responsibility for supervising the General Education Program at the University of Wisconsin – River Falls will be undertaken by a faculty committee comprised of the following voting membership: proportional representation of the faculty by college (determination to be based on FTE) not to exceed 10 faculty members appointed by Faculty Senate for three year terms, plus two student members appointed by the Student Senate. Each academic college must have at least one representative. Non-voting representatives will include a

representative from the Office of the Vice Chancellor for Academic Affairs, the Assessment Committee, the Academic Programs and Policies Committee, the Library, and the Registrar's Office.

Motion from the Executive Committee to approve the following assignments (in bold) to the General Education Committee, effective immediately (note: all of these proposed appointees are currently approved members of the General Education Committee, and every current approved Faculty Senate appointee to the General Education Committee is on this list).

General Education Committee						
Members	Required Status	Voting Status	Name	Rank	Term ends	Confirming body
Faculty	Science and Mathematics	Voting	Taylor, Don	N/A	2007-08	Faculty Senate
Faculty	Communication	Voting	Wood, Ruth	N/A	2006-07	Faculty Senate
Faculty	Communication	Voting	Butler, Kristine	N/A	2007-08	Faculty Senate
Faculty	Social and Behavioral Sciences and Humanities and Fine Arts	Voting	Wallace, Rich	N/A	2008-09	Faculty Senate
Faculty	Science and Mathematics	Voting	Klyczek, Karen	N/A	2008-09	Faculty Senate
Faculty	Social and Behavioral Sciences and Humanities and Fine Arts	Voting	Schultz, Brian	N/A	2008-09	Faculty Senate
Faculty	At-large	Voting	Borup, Jennifer	N/A	2006-07	Faculty Senate
Faculty	At-large	Voting	Tarr, Sue	N/A	2007-08	Faculty Senate
Provost	Provost or Designee	Ex officio, non-voting	Hurt, Charles	N/A	Indefinite	Provost
Assessment Coordinator	Assessment Coordinator	Ex officio, non-voting	Davis, Tricia	N/A	Indefinite	N/A
Registrar's Representative	Registrar's Representative	Ex officio, non-voting	Browning, Kelly	N/A	Indefinite	Registrar
Student	At-large	Voting	Scott, Dan	N/A	2006-07	Student Senate
Student	At-large	Voting		N/A	2006-07	Student Senate
Faculty	2006-07 Member only *	Voting	Williams, Ian (CHAIR)	N/A	2006-07	Faculty Senate
Faculty	2006-07 Member only *	Voting	Gladstone, Tracey	N/A	2006-07	Faculty Senate
*Position expires at the conclusion of the 2006-07 academic year.						

Current Committee Appointments:

General Education Committee						
Members	Required Status	Voting Status	Name	Rank	Term ends	Confirming body
Faculty	CAFES	Voting	Williams, Ian (CHAIR)	N/A	2006-07	Faculty Senate
Faculty	CAFES	Voting	Taylor, Don	N/A	2007-08	Faculty Senate
Faculty	CAS	Voting	Gladstone, Tracey	N/A	2006-07	Faculty Senate
Faculty	CAS	Voting	Wood, Ruth	N/A	2006-07	Faculty Senate
Faculty	CAS	Voting	Butler, Kristine	N/A	2007-08	Faculty Senate
Faculty	CAS	Voting	Wallace, Rich	N/A	2008-09	Faculty Senate
Faculty	CAS	Voting	Klyczek, Karen	N/A	2008-09	Faculty Senate
Faculty	CBE	Voting	Schultz, Brian	N/A	2008-09	Faculty Senate
Faculty	CEPS	Voting	Borup, Jennifer	N/A	2006-07	Faculty Senate
Faculty	CEPS	Voting	Tarr, Sue	N/A	2007-08	Faculty Senate
Provost	Provost or Designee	Ex officio, non-voting	Hurt, Charles	N/A	Indefinite	N/A
Assessment Committee Representative	Assessment Committee Representative	Ex officio, non-voting		N/A	2006-07	Assessment Committee
Academic Program and Policy Committee Representative	Academic Program and Policy Committee Representative	Ex officio, non-voting		N/A	2006-07	Academic Program and Policy Committee
Library Representative	Library Representative	Ex officio, non-voting	Gee, Brad	N/A	Indefinite	Director of the Library
Registrar's Representative	Registrar's Representative	Ex officio, non-voting	Browning, Kelly	N/A	Indefinite	Registrar
Student	At-large	Voting	Scott, Dan	N/A	2006-07	Student Senate
Student	At-large	Voting		N/A	2006-07	Student

						Senate
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Second Reading of a motion from the International Programs Committee regarding membership and duties

Proposed language:

International Programs Committee

1. Membership: Five faculty members broadly representing the University community. One representative of the Dean’s Council, one student, the Director of the Office of International Programs, and the Director of the International Studies Program.
2. Terms of Office: Non-student members will serve three year terms with one-third being appointed each year. Student members will serve for one year.
3. Duties:
 - a. To make recommendations to the Academic Standards Committee regarding standards for International Programs.
 - b. To establish and maintain standards for faculty leaders and student participants in International Programs.
 - c. To establish strategies for institutional internationalization.
 - d. To establish policies and procedures to be implemented by the Office of International Programs.
 - e. To review and make recommendations to the Provost regarding study-abroad proposals.
 - f. To define and review the policies for study-abroad course submission procedures, approve or disapprove study-abroad courses and communicate these decisions to the campus community, and evaluate all assessment results and provide feedback to all relevant parties.

Current language:

Section N - **International Programs Committee**

1. Membership: The International Coordinator from each College, one faculty member from each College, a faculty representative from a study abroad program from each College, the Director of International Programs (Associate Vice Chancellor), the Director of the International Studies Minor, the Coordinator of International Program Services, and two students. All members have voting rights.
2. Term of Office: Four years for faculty with one-fourth being appointed each year; two years for students with one half being appointed each year.
3. Duties:

- a. To periodically review the UW-RF academic standards for students participating in international study programs.
- b. To periodically review the UW-RF standards for faculty leadership and student selection in international study programs.
- c. To periodically review existing study abroad/international programs to ensure that they are consistent with the Committee's, University's, state's and federal standards.
- d. To periodically review and make recommendations pertinent to brochures and the materials which describe international study opportunities available to UW-RF students.
- e. To periodically review, recommend, and encourage internationalization of the curriculum.
- f. To periodically review standardized student and faculty training, orientation, and information to include issues related to study abroad legal liability, insurance coverage, emergency situations, personal expense responsibilities, and other concerns.

Second reading of a motion to add the Disability Advisory Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/relettering all of the committees in Chapter III as necessary)

Disability Advisory Committee

This committee is established under the requirements of Regent Policy Document 96-6, Nondiscrimination on the Basis of Disability, which requires that each UW institution establish an advisory committee to, "provide information and recommendations responsive to the needs and concerns of individuals with disabilities."

1. **Membership:** Five faculty, two students, the Coordinator of Disability Services, the Assistant to the Chancellor for Equity and Affirmative Action, and the American with Disabilities Act Coordinator.
2. **Term of Office:** Three years for faculty, one to two members appointed each year. One year for students.
3. **Duties:**
 - a. To monitor whether the University is in compliance with the requirements of state and national laws and regulations through its policies, procedures, and actions that allow people with disabilities to have equal access and opportunity.
 - b. To conduct periodic needs assessments of students and staff members with disabilities and those faculty and staff who provide services to them.
 - c. To advise the Disability Services staff on policy and procedures.

- d. To review the annual Disability Services report prepared for UW System that summarizes services provided to students.
- e. To review other relevant reports and information
- f. To plan and organize training and workshops so that faculty and staff can better meet the needs of students with disabilities.
- g. To make policy recommendation regarding disability issues to the Faculty Senate.

First Reading of a Motion: to move the Calendar Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter II and Chapter III as necessary), and approve the revised committee description.

Calendar Committee

- 1. **Membership:** Five faculty members appointed by the Faculty Senate (one from each college and the Fourth Division), the Provost (or designee), the Registrar (or designee), the Director of Outreach (or designee), the Director of Graduate Programs (or designee), and a student appointed by the Student Senate.
- 2. **Term of Office:** Three years for faculty and academic staff, one to two members appointed each year. One year for students.
- 3. **Duties:**
 - A. To provide calendar recommendations to the Faculty Senate using the following guidelines:
 - 1.) The academic calendar shall conform in its entirety to the faculty contract period of 39 contiguous weeks per academic year, including Fall and Spring Semesters.
 - 2.) One semester credit consists of approximately 750 minutes of class time plus appropriate work outside of class, not including final exams.
 - 3.) Under the balanced calendar framework, both Fall and Spring semesters shall each consist of one week of pre-class advising, 14 weeks of classes, one week of final exams, and one week of grading, for a minimum length of 17 weeks per semester. The two semesters, plus five weeks of interims, Spring Break, and administrative weeks, shall constitute the 39-week academic year.
 - 4.) The scheduling of a study day is required between the last day of regular classes and the first day of final exams every semester.

- 5.) The deadline for submission of final course grades to the Registrar's Office shall be not less than five full working days (not including Saturdays, Sundays, and holidays) after the last day of final exams.

- B. To provide policy recommendations regarding both the calendar and calendar scheduling to the Faculty Senate.

Old Language

2.6.2 Calendar Committee

The Calendar Committee consists of the Registrar (or designee), the Director of Outreach, the Director of Graduate Programs, a student appointed by the Student Senate, a representative of the Provost's Office and five faculty members appointed by the Faculty Senate for three-year terms: one from the College of Agriculture, Food and Environmental Sciences, one from College of Arts and Sciences, one from the College of Business and Economics, one from the College of Education and Professional Studies and one from the Fourth Division. When constructing the calendar, the committee shall incorporate the following guidelines:

1. The academic calendar shall conform in its entirety to the faculty contract period of 39 contiguous weeks per academic year, including Fall and Spring Semesters.
2. One semester credit consists of approximately 750 minutes of class time plus appropriate work outside of class, not including final exams.
3. Under the balanced calendar framework, both Fall and Spring semesters shall each consist of one week of pre-class advising, 14 weeks of classes, one week of final exams, and one week of grading, for a minimum length of 17 weeks per semester. The two semesters, plus five weeks of interims, Spring Break, and administrative weeks, shall constitute the 39-week academic year.
4. The scheduling of a study day is required between the last day of regular classes and the first day of final exams every semester.
5. The deadline for submission of final course grades to the Registrar's Office shall be not less than five full working days (not including Saturdays, Sundays, and holidays) after the last day of final exams.

First reading of a motion: to move the Affirmative Action Advisory Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter III as necessary), approve the committee's description, and to amend the committee description of the Faculty Welfare and Personnel Policy Committee as indicated below.

Affirmative Action Advisory Committee

This committee is established under the requirements of Regent Policy Document 75-5 that requires, in part, "Establish and maintain an affirmative action committee (or committees, as appropriate) composed of faculty, academic staff, classified employees,

and students to advise the administration on affirmative action needs and concerns, and to assist affirmative action directors in designing and implementing programs.”

1. **Membership:** Five faculty (if possible, one faculty member should hold the rank of instructor), the Assistant to the Chancellor for Equity and Affirmative Action, the Director of Human Resources or designee, a member of the classified staff, an academic staff member, and a student.
2. **Term of Office:** Three years for faculty and academic staff, one to two members appointed each year. One year for students.
3. **Duties:**
 - C. To advise the University administration and the Equity and Affirmative Action Office on issues and concerns relevant to equal opportunity for all employees and applicants for employment.
 - D. To advise the University administration and the Equity and Affirmative Action Office on programs designed to ensure equal opportunity to all employees and applicants for employment.
 - E. To review policies, at either the Committee’s own initiative or upon request, dealing with affirmative action and equal opportunity in employment.
 - F. To communicate issues raised within Affirmative Action Advisory Committee meetings to the appropriate group(s) (e.g. University Administration, academic or administrative units, governance groups, the University community at large, and so on).
 - G. To provide policy recommendations to University Governance groups (e.g. the Faculty Senate, and the Academic Staff Council).

Section J - Faculty Welfare and Personnel Policies Committee

1. Membership: Seven faculty with at least one each from the following, provided sufficient volunteers exist: academic staff and/or the rank of instructor, assistant professor, associate professor, professor; and two students. The Assistant to the Chancellor for Equity and ~~Compliance~~ Affirmative Action, the Provost ~~& Vice Chancellor's or Provost's~~ designee, the Vice Chancellor for Administration and Finance ~~or designee, the Director of Human Resources or designee~~, and the Special Assistant to the Chancellor are all ex-officio, nonvoting members.
2. Term of Office: Three years, with two or three appointed each year in accordance with the number of vacancies occurring.
3. Duties:
 - a. To develop, continuously evaluate, recommend, and inform the faculty of policies and procedures relating to:
 - ~~1) equity and compliance;~~
 - ~~2) appointments and dismissal (academic year, summer, and extension);~~
 - ~~3) promotions and determination of rank;~~
 - ~~4) personnel evaluations and recommendations;~~
 - ~~5) tenure;~~
 - ~~6) sick leaves, leaves of absence, faculty development leaves, etc.;~~
 - ~~7) faculty working conditions; and~~
 - ~~8) fringe benefits.~~
 - b. To consider and recommend such additional guidelines and/or policies as may be conducive to faculty welfare.

- c. To consult with the Executive Council of the Student Senate on items of mutual interest involving 1), 2), 3), ~~and 4)~~ ~~and 5)~~ under a. above.
- d. To provide to any member of the unclassified staff consultation and advice on the application of the Wisconsin Administrative Code, Chapter UWS 8, Unclassified Staff Code of Ethics.
- e. To develop policies and procedures ~~which that~~ shall, at a minimum, provide:
 - 1) standards concerning the use of University facilities and personnel in connection with outside activities;
 - 2) standards concerning absence from regular duties for the purpose of engaging in outside activities;
 - 3) guidelines identifying types or categories of outside activities which may result in a material conflict of interest; and
 - 4) for such reports of anticipated outside activities as are necessary to insure compliance with UWS 8.04.
- f. To develop and monitor the use of an instrument to report outside interests and activities of faculty and academic staff as required under UWS 8.025.

The motion below will be introduced if the Affirmative Action Committee Changes are approved.

Motion from the Executive Committee to confirm the following appointment terms (in bold), effective immediately:

Affirmative Action Advisory Committee						
Members *	Required Status	Voting Status	Name	Rank	Term ends	Confirming body
Faculty	At-large	Voting	Walters, Bonnie	N/A	2006-07	Faculty Senate
Faculty	At-large	Voting	Copp, Brian	N/A	2007-08	Faculty Senate
Faculty	At-large	Voting	Kilian, Claire	N/A	2008-09	Faculty Senate
Faculty	At-large	Voting	Kalms, Ruth	N/A	2006-07	Faculty Senate
Faculty	At-large	Voting	Ford, Patti	N/A	2007-08	Faculty Senate
Assistant to the Chancellor for Equity and Affirmative Action	Assistant to the Chancellor for Equity and Affirmative Action	Voting	Hajewski, Vicki	N/A	Indefinite	N/A
Director of Human Resources	Director or designee	Voting	Sader, Wendy	N/A	Indefinite	Director of Human Resources
Classified Staff Representative	At-large	Voting	Foster, Mary	N/A	2006-07	
Academic Staff Representative	At-large	Voting	Alvarez, Linda	N/A	2006-07	Academic Staff Council
Student	At-large	Voting		N/A	2006-07	Student

						Senate
* If possible, one faculty member should hold the rank of instructor.						

First reading of a motion from the Executive Committee to create a new Diversity Committee by dissolving five current committees into one new committee.

1. Dissolve the Multi-Cultural Advisory Committee, the Plan 2008 Committee, the Inclusivity Initiative Committee, the Commission on the Status of Women, and the University Committee on Lesbian, Gay, and Bisexual Concerns, effective immediately,
2. To remove from the Handbook the committee descriptions of the Multi-Cultural Advisory Committee, the Commission on the Status of Women, and the University Committee on Lesbian, Gay, and Bisexual Concerns,
3. To renumber/re-alphabetize the effected sections accordingly,
4. To maintain the Multi-Cultural Advisory Committee members as part of the ad hoc Strategic Planning Working Group until the latter is disbanded,
5. To form a new Diversity Committee as defined below,
6. To place said committee description into the Senate by-laws, Article III, in alphabetical order, renumber/re-alphabetizing as appropriate, and
7. To ask the Diversity Committee to report to the Senate during spring 2008 regarding whether its membership and duties are appropriately defined or require revision.

Diversity Committee

1. Membership: Four faculty members, the University’s Inclusivity Initiative Pointperson (appointed by the Faculty Senate), an academic staff member appointed by the Academic Staff Council, the Multicultural/Disadvantaged Coordinator, the Director of the Academic Success Center (or designee), the Assistant to the Chancellor for Equity and Affirmative Action, and two students.
2. Term of Office: Three years for faculty and academic staff, one-third appointed each year. One year for students.
3. Diversity and diverse, for the purposes of this committee’s responsibilities, include race, national origin, religion, socio-economic status, age, culture, gender, gender identities, and sexual orientation.
4. Duties:
 - a. Recommend recruitment and retention policies and programs that encourage the development of a diverse university community.
 - b. Seek ways to encourage faculty and academic staff development focused on diversity issues.
 - c. Assess reports and information on the campus climate as it relates to diversity issues and make appropriate recommendations for improvement.
 - d. Review the status and progress of the University's strategic diversity initiatives and make appropriate recommendations.
 - e. Establish and maintain communication links between the committee and relevant student organizations so that committee members stay aware of campus issues and events.
 - f. Provide guidance on policy decisions related to diversity issues to the Faculty Senate.
 - g. To seek ways to encourage infusion of diversity content into the University curriculum and courses.
 - h. Identify and refine pathways and strategies for eliminating inequities in educational opportunities and outcomes.
 - i. Provide appropriate recommendations to facilitate the professional advancement of diverse populations.
 - j. Represent the needs and interests of diverse campus populations to the broader community.

- k. Review and recommend approval of reports related to UW-System diversity initiatives.

First reading of a motion from the Faculty Senate Executive Committee to approve the following appointments, terms, and chair as indicated in bold to the new Diversity Committee:

Diversity Committee						
Members	Required Status*	Voting Status	Name	Rank	Term ends**	Confirming body
Faculty	At-large	Voting	Cynthia Kernahan	N/A	2006-07	Faculty Senate
Faculty	At-large	Voting	Hedahl, Gorden (CHAIR)	N/A	2007-08	Faculty Senate
Faculty	At-large	Voting	Hamilton, Hilree	N/A	2008-09	Faculty Senate
Faculty	At-large	Voting	Ngoboka, Pascal	N/A	2006-07	Faculty Senate
Inclusivity Initiative Point Person	At-large	Voting	Manke, Mary	N/A	2007-08	Faculty Senate
Academic Staff	At-large	Voting		N/A	2008-09	Academic Staff Council
Multi-Cultural / Disadvantaged Coordinator	Multi-Cultural / Disadvantaged Coordinator	Voting	Fry, Blake	N/A	Indefinite	N/A
Director of the Academic Success Center or Designee	Director of the Academic Success Center or Designee	Voting	George, Phil	N/A	Indefinite	Director of the Academic Success Center
Director of Enrollment Services or Designee	Director of Enrollment Services or Designee	Voting	Brady, Carolyn	N/A	Indefinite	Director of Enrollment Services
Assistant to the Chancellor for Equity and Affirmative Action	Assistant to the Chancellor for Equity and Affirmative Action	Voting	Hajewski, Vicki	N/A	Indefinite	N/A
Student	At-large	Voting		N/A	2006-07	Student Senate
Student	At-large	Voting		N/A	2006-07	Student Senate

First Reading of a motion from the Executive Committee creating a combined Learning Resources Committee and disband the following committees.

1. To dissolve the Instructional Improvement, Library, and Visiting Professor Committees, effective at the end of the 2006-07 academic year,
2. To remove from the Handbook the committee descriptions for these committees,
3. To renumber/re-alphabetize the effected sections accordingly,
4. To form a new Learning Resources Committee as defined below,
5. To place said committee description into the Senate by-laws, Article III, in alphabetical order, renumber/re-alphabetizing as appropriate, and
6. To ask the Learning Resources Committee to report to the Senate during spring 2008 regarding whether its membership and duties are appropriately defined or require revision.

Learning Resources Committee

1. Membership: Five faculty members, a representative of the Faculty/Academic Staff Development Board, the Provost (or designee), the Director of the Library (or designee), the Director of the Foundation (or designee), and two students.
2. Term of Office: Three years for faculty and academic staff, one-third appointed each year. One year for students.
3. Duties:
 - A. To initiate and conduct activities that enhance teaching and learning.
 - B. To work cooperatively with the Faculty/Academic Staff Development Board (e.g. helping to plan the programs for fall and spring faculty development days).
 - C. Receive advance notice of significant issues and changes that may affect the mission of the Library and effectively communicate these to the faculty and staff.
 - D. Provide a mechanism for input regarding the library's collections, services, faculty and students needs, etc.
 - E. Receive annual summaries of the library budget and periodic updates as significant changes are made to the budget.
 - F. Advocate on behalf of the development of the library's resources and services.
 - G. Administer a Visiting Professor Grant from the University of Wisconsin-River Falls Foundation, using the following process (The Committee may modify this procedure as appropriate to facilitate the search and to assure fairness in the selection process):
 - 1.) The Committee will solicit nominations from all of the academic departments of the University for potential visiting professors who have outstanding academic credentials, can remain a minimum of three days, and whose presentations may have appeal to a reasonable portion of the University community.
 - 2.) Departments will submit their nominations with supporting background information.
 - 3.) The Committee will select a candidate, providing preference to candidates from disciplinary areas and/or colleges not recently represented by visiting professors, and may request that the sponsoring department(s) initiate contact with the candidate to obtain a curriculum vita and to determine the feasibility of the candidate's visit.
 - 4.) The Committee will submit a proposal to the UW-RF Foundation requesting the funds needed for travel, lodging, meals, honorarium, and so on.
 - 5.) After the visiting professor has been selected, the academic department(s) most relevant to this person's discipline, with assistance from the Committee, should organize activities for

the visit (e.g. public lectures) within a schedule designed to provide students, faculty, and staff opportunities for informal conversation and discussion with the Visiting Professor

Current language for the three committees:

Section M- Instructional Improvement Committee

1. Membership: Seven faculty, the Provost & Vice Chancellor or the Provost & Vice Chancellor's designee, the faculty representative to the Undergraduate Teaching Improvement Council, the chair of the Teaching Committee of the Faculty/Academic Staff Development Board, the chair of the University-wide Initiatives Committee of the Faculty/Academic Staff Development Board, and three students.
2. Term of Office: Three years, with two or three appointed each year in accordance with the number of vacancies occurring; one year for students.
3. Duties:
 - a. To initiate and conduct such activities that might be of general value to the faculty in order to enhance teaching and learning.
 - b. To work cooperatively with the Faculty/Academic Staff Development Board to implement specific programs consistent with duties such as helping to plan the programs for fall and spring faculty development days.

Section O - Library Committee

1. Membership: Six faculty, at least one from each College, the Director of the Library, Academic Staff representative [FS 03/04 #28], and two students.
2. Term of Office: Three years for faculty and staff [FS 03/04 #28], one-third appointed each year; two years for students, one being appointed each year.
3. Duties: [FS 03/04 #28]
 - a. Receive advance notice of significant issues and changes that may affect the mission of the library and effectively communicate these to the faculty and staff.
 - b. Provide a mechanism for input regarding the library's collections, services, faculty and students needs, etc.
 - c. Receive annual summaries of the library budget and periodic updates as significant changes are made to the budget.
 - d. Advocate on behalf of the development of the library's resources and services.

Section S - Visiting Professor Committee

1. Membership: Two faculty from the College of Arts and Sciences, one from the College of Agriculture, Food and Environmental Sciences, one from the College of Education and Professional Studies, one from the College of Business and Economics and a designee of the Director of Foundation, Alumni and Development.
2. Term of Office: Four years, with one quarter of the membership being appointed each year.
3. Duties: The duties of this Committee are directed toward the administering of a Visiting Professor grant from the University of Wisconsin-River Falls Foundation.
 - a. Initially, the Committee selects the person to be brought to campus as a Visiting Professor, ideally for a minimum of three days. To begin the selection process, the Committee will solicit nominations from all of the academic departments of the University. Departments will submit their nominations with some background information. The Committee will attempt to select a candidate who has outstanding academic credentials and whose presentations may have appeal to a reasonable portion of the University community. The Committee may request that the sponsoring department make the initial contact with the candidate to obtain a curriculum vitae and to determine the feasibility of the candidate's visit. The Committee will then submit a proposal to the UW-RF Foundation requesting the funds needed for travel, lodging, meals, honorarium, etc. The Committee may modify this procedure as may be appropriate to facilitate the search and to assure fairness in the selection process.

- b. Once the Visiting Professor has been selected, the academic departments most relevant to this person's discipline should take over the arranging of events and schedules for the visit. The Visiting Professor Committee should work with these departments to help to schedule public lectures and other events in connection with the Visiting Professor's appearance. Together the Committee and the departments should try to arrange a schedule designed to give students and faculty opportunity for informal conversation and discussion with the Visiting Professor.
- c. The Committee should strive to ensure that the discipline areas represented by the Visiting Professors change from year to year so that the interests of all of the Colleges are fairly represented.

First reading of a motion from the Faculty Senate Executive Committee to amend Chapter III of the Handbook, replacing the current language for the Athletic Committee with the language below, to renumber/re-alphabetize the chapter appropriately, to make the changes to both the committee's duties and the terms for student and faculty members effective immediately and to make the membership structure changes effective at the time appointments to committees occur during spring 2007.

Proposed language:

1. Membership: Four faculty (with equal representation of women and men), the Student Senate Athletic Representative and one additional student from the Student Athletic Advisory Committee (with equal representation of women and men), the Athletic Director, the Senior Woman Athletic Administrator, The Chair of Health and Human Performance, the women's and men's Faculty Athletic Representatives (FAR), and the Assistant to the Chancellor for Equity and Affirmative Action.
2. Terms of Office: Three years for faculty with one-third being appointed each year. Students should be appointed on an annual basis.
3. Duties:
 - a. Review and remain current on the policies prescribed by the NCAA and WIAC.
 - b. Approval of the final recommendations regarding how the money received from the Student Senate is budgeted.
 - c. Review of budgeted funds, statements, gate receipts, and expenditures of the Athletic Department. Review and audit report.
 - d. Promote athletic programs and develop relations with other institutions.
 - e. Recommend policies for the improvement of the athletic programs and facilities of the University. Increase involvement in the areas of responsibility in athletic programs.
 - f. Recommend to the Faculty Senate candidates for appointment as Faculty Athletic Representatives (FAR's).
 - g. Notify all head coaches and the Recreation Leadership Coordinator of forthcoming athletic committee meetings and agenda items.
 - h. Review equity issues involving men's and women's athletics.

Current language:

Section E – Athletic Committee

1. Membership: Six faculty and six students (with equal representation of men and women), the Athletic Director and the Associate Athletic Director, the Chair of the Department of Health and Human Performance, the Men's and Women's Athletic Conference Representatives to the Wisconsin Intercollegiate Athletic Conference (WIAC) and the Assistant to the Chancellor for Equity and Compliance. Ex-officio, non-voting members: all coaches and the Assistant Director of the Leadership Center (Recreation and Wellness).
2. Term of Office: Six years for faculty with one-sixth being appointed each year. Two years for students with half one-half being appointed each year.
3. Duties:
 - a. Review and remain current on the policies prescribed by the NCAA and WIAC.
 - b. Approval of the final recommendations as to how the money received from the Student Senate is to be budgeted.
 - c. Review of budgeted funds, statements, gate receipts, and expenditures of the Athletic Department. Review and audit report.
 - d. Must approve unbudgeted, unscheduled athletic events which involve University intercollegiate athletic teams.
 - e. Promote athletic programs and develop relations with other institutions.
 - f. Recommend policies for the improvement of the athletic programs and facilities of the University. Increase involvement in the areas of responsibility in athletic programs.
 - g. Recommend to the Chancellor candidates for appointment as faculty representatives to WIAC.
 - h. Assist the Chancellor of the University, the Athletic Director, and the Chair of the Department of Health and Human Performance in interviewing and recommending personnel for coaching positions.
 - i. Review equity issues involving men's and women's athletics.

New terms are in bold:

Athletic Committee *						
Members	Required Status	Voting Status	Name	Rank	Term ends	Confirming body
Faculty	Female	Voting	Werner, Barbara	N/A	2011-12 2008-09	Faculty Senate
Faculty	Male	Voting	Weiss, Tom	N/A	2006-07	Faculty Senate
Faculty	Female	Voting	Davis, Tricia	N/A	2008-09 2006-07	Faculty Senate
Faculty	Male	Voting	Keen, Kerry	N/A	2007-08 2006-07	Faculty Senate
Faculty	Female	Voting	Crotty, Teri (CHAIR)	N/A	2010-11 2007-08	Faculty Senate
Faculty	Male	Voting	Henderson, Bill	N/A	2009-10 2007-08	Faculty Senate
Athletic Director	Athletic Director	Voting	Bowen, Rick	N/A	Indefinite	N/A
Associate Athletic Director	Associate Athletic Directors	Voting	Ford, Patti	N/A	Indefinite	N/A
Chair of Health and Human Performance	Chair of Health and Human Performance	Voting	Perkins, Faye	N/A	2007-08	N/A

Men's Athletic Conference Rep. to WIAC	Men's Athletic Conference Rep. to WIAC	Voting	Mulvey, Jim	N/A	At the pleasure of the Chancellor	Faculty Senate recommendation to the Chancellor
Women's Athletic Conference Rep. to WIAC	Women's Athletic Conference Rep. to WIAC	Voting	Rebhuhn, Barbara	N/A	At the pleasure of the Chancellor	Faculty Senate recommendation to the Chancellor
Assistant to the Chancellor for Equity and Affirmative Action	Assistant to the Chancellor for Equity and Affirmative Action	Voting	Hajewski, Vicki	N/A	Indefinite	N/A
Student	Female	Voting		N/A	2007-08 2006-07	Student Senate
Student	Male	Voting		N/A	2007-08 2006-07	Student Senate
Student	Female	Voting		N/A	2007-08 2006-07	Student Senate
Student	Male	Voting		N/A	2006-07	Student Senate
Student	Female	Voting		N/A	2006-07	Student Senate
Student	Male	Voting		N/A	2006-07	Student Senate
Assistant Director of the Leadership Center (Recreation and Wellness)	Assistant Director of the Leadership Center (Recreation and Wellness)	Ex officio, non-voting	Sagen, Kurran	N/A	Indefinite	N/A
Head Coach	Basketball, Men's	Ex officio, non-voting	Berkhof, Jeff	N/A	Indefinite	N/A
Head Coach	Basketball, Women's	Ex officio, non-voting	Hovet, Cindy	N/A	Indefinite	N/A
Head Coach	Cross Country, Men's	Ex officio, non-voting	Glover, Dan	N/A	Indefinite	N/A
Head Coach	Cross Country, Women's	Ex officio, non-voting	Glover, Dan	N/A	Indefinite	N/A

Head Coach	Football	Ex officio, non-voting	O'Grady, John	N/A	Indefinite	N/A
Head Coach	Golf	Ex officio, non-voting	Perry, Reid	N/A	Indefinite	N/A
Head Coach	Hockey, Men's	Ex officio, non-voting	Freeman, Steve	N/A	Indefinite	N/A
Head Coach	Hockey, Women's	Ex officio, non-voting	Cranston, Joe	N/A	Indefinite	N/A
Head Coach	Soccer	Ex officio, non-voting	McKuras, Sean	N/A	Indefinite	N/A
Head Coach	Softball	Ex officio, non-voting	Perkins, Faye	N/A	Indefinite	N/A
Head Coach	Swimming, Men's	Ex officio, non-voting	Henderson, Bill	N/A	Indefinite	N/A
Head Coach	Swimming, Women's	Ex officio, non-voting	Henderson, Bill	N/A	Indefinite	N/A
Head Coach	Tennis	Ex officio, non-voting	Lueck, Lee	N/A	Indefinite	N/A
Head Coach	Track & Field, Men's	Ex officio, non-voting	Brennan, Martha	N/A	Indefinite	N/A
Head Coach	Track & Field, Women's	Ex officio, non-voting	Brennan, Martha	N/A	Indefinite	N/A
Head Coach	Volleyball	Ex officio, non-voting	Ford, Patti	N/A	Indefinite	N/A

* Membership shall need to be updated at the time 2007-08 committee appointments occur to reflect changes passed by the Faculty Senate December 20, 2006.

