



Faculty Senate • http://www.uwrf.edu/faculty_senate/welcome.html

Senators: Chair – David Rainville , Vice Chair – David Furniss, Secretary – Kris Hiney, Executive Committee – Glenn Potts, Ogden Rogers

Date: November 2, 2007
To: Faculty Senate and the University Community
From: David P. Rainville, Faculty Senate Chair
Subject: Agenda for Faculty Senate Meeting November 7, 2007

The 2007-2008 Faculty Senate will meet on November 7, 2007 at 3:30 P.M. in the Apple River Room (Room 333UC) of the University Center. Faculty Senators who cannot attend should arrange for a substitute and notify Kris Hiney at kristina.hiney@uwrf.edu.
http://www.uwrf.edu/faculty_senate

Call to Order

Seating of Substitutes
Approval of Minutes from October 24, 2007

Reports:

Chair's Report
Vice Chair's Report
Other Reports

New Business Consent Agenda:

1. Appointment of Dean Culpepper to replace Larry Harred (2008-2009) on Academic Policies and Programs Committee.

Old Business:

1. Second Reading of a motion from the General Education Committee:
 - a. to remove item d. from the Committee Functions, Handbook Ch. 3, Section K.2.
 - b. to change the non-voting membership of the committee, as described in the Handbook, Ch. 3, Section K.1.

Recommended revisions to Faculty Handbook, Chapter III, Section K

To change the non-voting membership on the General Education Committee to remove the representatives from the Assessment Committee, Academic Policy and Programs Committee, and the Library, and add the Assessment Coordinator.

It will now read “Non-voting representatives will include the Assessment Coordinator and representatives from the Registrar’s office and the office of the Provost and Vice Chancellor for Academic Affairs.”

Current Handbook description:

Section K – General Education Committee [FS 03/04 #17]

1. Committee Structure: Responsibility for supervising the General Education Program at the University of Wisconsin – River Falls will be undertaken by a faculty committee comprised of the following voting membership: proportional representation of the faculty by college (determination to be based on FTE) not to exceed 10 faculty members appointed by Faculty Senate for three year terms, plus two student members appointed by the Student Senate. Each academic college must have at least one representative. Non-voting representatives will include a representative from the Office of the Vice Chancellor for Academic Affairs, the Assessment Committee, the Academic Programs and Policies Committee, the Library, and the Registrar’s Office.
2. Committee Functions:
 - a. Promote and support the General Education program on the UWRF campus.
 - b. Define and review the policies for the General Education course submission procedure.
 - c. Approve/disapprove courses for the General Education program and communicate these decisions to the campus community.
 - d. Ensure that the Assessment Committee assesses the General Education Program every 10 years and recommends changes.
 - e. Carry out a review of General Education courses on a 5-year cycle.
 - f. Evaluate all assessment results and provide feedback to all relevant parties.
 - g. Recommend changes in the General Education structure to the Faculty Senate [FS 06/07 #27].
 - h. Promote opportunities for faculty development related to General Education.
 - i. Develop processes and procedures for removal of General Education courses from the curriculum.
 - j. Determine whether or not the course offerings for each General Education goal are sufficient to meet student needs.

Proposed changes:

Section K – **General Education Committee** [FS 03/04 #17]

1. Committee Structure: Responsibility for supervising the General Education Program at the University of Wisconsin – River Falls will be undertaken by a faculty committee comprised of the following voting membership: proportional representation of the faculty by college (determination to be based on FTE) not to exceed 10 faculty members appointed by Faculty Senate for three year terms, plus two student members appointed by the Student Senate. Each academic college must have at least one representative. Non-voting representatives will include the Assessment Coordinator and representatives from the Registrar's Office and the Office of the Provost and Vice Chancellor for Academic Affairs.
2. Committee Functions:
 - a. Promote and support the General Education program on the UWRF campus.
 - b. Define and review the policies for the General Education course submission procedure.
 - c. Approve/disapprove courses for the General Education program and communicate these decisions to the campus community.
 - d. Carry out a review of General Education courses on a 5-year cycle.
 - e. Evaluate all assessment results and provide feedback to all relevant parties.
 - f. Recommend changes in the General Education structure to the Faculty Senate [FS 06/07 #27].
 - g. Promote opportunities for faculty development related to General Education.
 - h. Develop processes and procedures for removal of General Education courses from the curriculum.
 - ii. Determine whether or not the course offerings for each General Education goal are sufficient to meet student needs.

2. Tabled from the October 10, 2007 Faculty Senate meeting, a motion from the Executive Committee to change the structure of the Executive Committee: (As a result of work by the *ad hoc* Faculty Senate Committee appointed on June 6, 2007 to look at the composition of the Executive Committee and duties of its members) the following changes are proposed to the By-Laws: to amend the Faculty Constitution and to put to referendum to the Faculty the following changes in the composition of the Faculty Senate:

Chair of the Faculty Senate:

Preside over all meetings of the Faculty Senate
Appoint all *ad hoc* Committees as authorized by the Faculty Senate
Serve as liaison between the Chancellor and the Faculty Senate
Call and conduct meetings of the Executive Committee

Serve as the Senate's representative to the body known as "Faculty Representatives"

First Vice-Chair of the Faculty Senate:

Preside over meetings in the absence of the Chair

Keep a record of on-going changes for the Faculty/Academic Staff Handbook

Serve the Faculty Senate as a resource person on the content of the Faculty/Academic Staff Handbook

Update the on-line Faculty Handbook annually and in accordance with the August 1 deadline for changes.

Make copies of the Handbook as needed.

Second Vice-Chair of the Faculty Senate:

Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate

Secretary of the Faculty Senate:

Act as Secretary of the Faculty and be recipient of items to be placed on the agenda

Keep minutes of the Faculty Senate and the Faculty meetings in effect the appropriate distribution of these minutes

Transmit Faculty Senate actions in writing to the Chancellor or his or her information and/or approval

Provide for notification of faculty and Faculty Senate meetings as specified in the Constitution

Transmit pertinent Faculty Senate actions in writing to the Faculty Senate Chair

Receive and present to the Senate all appropriate correspondence

Keep duplicate copies of all written records for annual disposition in the University Archives

This will result in the following changes in Chapter III, Section D of the Faculty/Staff Handbook:

Old language:

The officers of the Senate shall consist of a Chair, a Vice Chair, and a Secretary, all to be chosen from and by the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the Senate plus two other senators elected from the Faculty Senate at-large. The Executive Committee should include representation from each of the faculty voting divisions.

New language:

The officers of the Senate shall consist of a Chair, a First Vice Chair, a Second Vice Chair, and Secretary, all to be chosen from the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the Senate plus one other senator elected from the Senate at-large. The Executive Committee should include representation from each of the faculty voting divisions.

Old language:

Duties of Faculty Senate Officers

Chair of Faculty Senate:

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- Call and conduct meetings of the Executive Committee
- Serve as the Senate's representative to the body known as "Faculty Representatives"

Vice Chair of the Faculty Senate:

- Preside over meetings in the absence of the Chair
- Keep a record of on-going changes for the Faculty/Staff Handbook
- Serve the Faculty Senate as a resource person on the content of the Faculty/Staff Handbook
- Update the on-line Faculty Handbook annually and in accordance with the August 1 deadline for changes. Make copies of the handbook as needed.
- Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate

Secretary of the Faculty Senate:

- Act as Secretary of the Faculty and be recipient of items to be placed on the agenda
- Keep minutes of the Faculty Senate and the Faculty meetings in effect the appropriate distribution of these minutes
- Transmit Faculty Senate actions in writing to the Chancellor or his or her information and/or approval
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- Transmit pertinent Faculty Senate actions in writing to the Faculty Senate Chair
- Receive and present to the Senate all appropriate correspondence
- Keep duplicate copies of all written records for annual disposition in the University Archives

The Chair of the Faculty Senate shall appoint a parliamentarian whose duties shall be to interpret parliamentary procedure at all regular and special Senate meetings.

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3. Composition of the Senate *Ad hoc* Committee on Sustainability (Sustainability Task Force). The Executive Committee is looking into this matter and will report back at the next Faculty Senate Meeting.

New Business:

1. Proposal from the Diversity Committee:

Proposed Resolution on Equity and Affirmative Action

Whereas, the University of Wisconsin-River Falls is the only comprehensive university in the University of Wisconsin system that devotes less than one FTE to Equity and Affirmative Action,

and whereas the work of Equity and affirmative Action has in recent years been frequently shifted from one person to another, and has lacked continuity,

and whereas the role of compliance with the Americans with Disabilities Act is also essential to the mission, core values, and strategic goals of the University of Wisconsin-River Falls,

Therefore the **University Diversity Committee** recommends that the university administration move promptly to hire a full-time Assistant to the Chancellor for Equity (including ADA) and Affirmative Action who reports directly to the Chancellor.

2. Proposal from Academic Policies and Programs (originally from the College of Arts & Sciences Curriculum Committee): The following changes are proposed for the College of Arts & Sciences Liberal Arts Requirement. Please note that the current policy is presented first with the proposed policy changes following in bold print. There are some additional notations that may be useful.

CAS Liberal Arts Requirements

Policy Discussion

Current Policy

10 Credits

Current divisions:

Humanities

Modern Languages

Natural Sciences and Math

Social & Behavioral Sciences

All Liberal Arts courses at 200 level or higher
(except Modern Languages)

Test-out credits are excluded

All courses must be taken in division outside of the department of one's major and minor (except Marketing Communications majors who can choose from any area, but must exclude courses from journalism, speech communications, and theatre arts)

Must have at least 3 credits from each of two divisions and no more than 6 credits from any one division.

Liberal arts courses with "d" designation count toward Lib Arts and the diversity requirement.

Approved by CAS Curriculum Committee and CAS Chairs 4/25/07

Proposed Policy

Changes are in bold print!

3 Courses (minimum of 8 credits)

Divisions:

- Humanities
- Modern Languages
- Natural Sciences and Math
- Social & Behavioral Sciences

At least 2 Liberal Arts courses must be at 200 level or higher

Test-out credits are excluded

Must take courses from at least 2 divisions. May take 1 course in division of either major or minor, but course cannot be in either the major or minor designator area. Students in multidisciplinary programs should follow liberal arts policy of that degree.

Liberal Arts courses with "D" designation also count toward Liberal Arts and the American Cultural Diversity requirement.

Liberal Arts courses with "G" designation also count toward Liberal Arts and the Global Perspectives requirement.

Additional notes:

- **CAS policy - All approved Liberal Arts courses must be a minimum of 2 credits**
- **No additional 100 level courses will be approved for liberal arts beyond current modern language courses**

Miscellaneous New Business

Adjournment