## GENERAL ACCIDENT REPORT

## Complete this report and submit it to UWRF Risk Management Office at 25H North

Hall. Mail or Email this completed form as an attachment to risk@uwrf.edu

| University of Wisconsin — River Falls                        |  |       | 25 North Hall                       |                  | (715)425-3344                 |
|--|--|-------|-------------------------------------|------------------|-------------------------------|
| 410 South Third Street                                       |  |       | risk@uwrf.edu                       |                  |                               |
| River Falls, WI 54022  |  |       | http://www.uwrf.edu/risk-management |                  |                               |
| Claimant Name  |  |       | Work Phone                          |                  | Home Phone                    |
| Home Address   |  |       |                                     | Date of Accident |                               |
| City   |  |       | State                               | Zip              | Hour                          |
| Full Description of the accident including specific location |  |       |                                     |                  |                               |
| Witnesses  | Name                                       |       | Full Mailing Address                |                  | Phone No. Including Area Code |
|  |  |       |                                     |                  |                               |
|  |  |       |                                     |                  |                               |
| Injuries<br>No matter how<br>minor                           | Names of Additional Persons Injured        |       | Full Mailing Address                |                  | Phone No. Including Area Code |
|  |  |       |                                     |                  |                               |
| Property<br>Damage   | Owner Name                                 |       |                                     |                  | Phone No. Including Area Code |
|  | Type of Property Type of Damage            |       |                                     |                  | 1                             |
|  | Address where damaged property may be seen |       |                                     |                  | Estimated Repair Cost         |
| Name of Person Preparing Report                              |  | Signa | Signature                           |                  | Date                          |